



**Bishopston, Cotham And Redland
Neighbourhood Partnership
7.00pm On Monday 23rd June 2014
At Claremont Room, Redland Green School**

Present:

Ward Councillors

Martin Fodor – Redland
Fi Hance – Redland
Neil Harrison – Cotham (in the Chair)
Anthony Negus - Cotham
Daniella Radice - Bishopston

Members of the Partnership

Simon Baines, Business Representative
Alison Bromilow, Redland and Cotham Amenities Society
Nick Clark, Local Resident (in the Chair for the Neighbourhood Partnership items)
Roger Gimson, Sustainable Redland
Jenny Hoadley, The Bishopston Society
Liz Kew, Local Resident
Lesley Welch, Equalities Adviser

Bristol City Council Officers

Andrew McGrath, Area Co-ordinator
Jeremy Livitt, Democratic Services Section

Other Attendees Presenting Agenda Items

Alice Darley (Communications and Engagement Group) – Agenda Item 8 –
“Our Neighbourhood” Community Festival

Other Attendees who signed the Attendance List or made Public Forum Statements (organisation represented where indicated)

Clive Stevens (Statements on Item 9 – Equalities Impact Assessment and Item 11 – Constitution Discussion)
Sam Thomson, Chair – Friends of Horfield Common (Statement on Ardagh Pavilion)
Lois Goddard
Nigel England
Juliet Lamont

Louise Keel
Bev Knott
Alice Darley

Apologies for Absence
Councillor Tim Malnick

1 Welcome, Introductions and Apologies for Absence

The existing Chair welcomed everyone to the meeting.

Apologies for absence were noted (see above).

Lesley Welch raised the issue of providing microphones for these meetings for individuals who were hard of hearing. Andrew McGrath indicated that there may be practical difficulties with this in view of the venues that were used. However, he would investigate this further.

ACTION: Andrew McGrath

2 Election of Chairs for 2014/15 for Neighbourhood Partnership and Neighbourhood Committee

Upon being moved by Alison Bromilow and seconded by Simon Baines, it was

RESOLVED – that Nick Clark be approved as Chair of the Neighbourhood Partnership for 2014/15.

Upon being moved by Councillor Negus and seconded by Councillor Radice, it was

RESOLVED – that Councillor Harrison be approved as Chair of the Neighbourhood Committee for 2014/15.

Upon being moved by Nick Clark and seconded by Simon Baines, it was

RESOLVED – that Alison Bromilow be approved as Vice-Chair of the Neighbourhood Partnership for 2014/15.

Upon being moved by Councillor Harrison and seconded by Councillor Hance, it was

RESOLVED – that Councillor Radice be approved as Vice-Chair of the Neighbourhood Committee for 2014/15.

3 Minutes of the Neighbourhood Partnership (including Neighbourhood Committee) – 24th March 2014

The following alterations to the above Minutes were agreed:

- (1) Lesley Welch is the Equalities Representative, not the Equalities Adviser – attendance list to be altered to record her as having given her apologies
- (2) The word “Water Board” in Resolution (1) of Minute Number 47 be altered to read “Wessex Water Board”
- (3) The word “cleared” in Resolution (2) of Minute Number 48 be altered to read “improved”
- (4) The final sentence of (5) in Minute Number 48 should read “ For example, it was now illegal to have a driveway which passes rainfall into the public sewer system

Action: Jeremy Livitt to make necessary amendments.

Matters Arising

Minute Number 45 – Public Forum: Statement Numbers 2 and 3 (Cotham and Redland Residents Parking Zone) – Paragraph (13)

Nick Clark confirmed that a response had now been received to the concerns raised about parking meters and he advised the Partnership members of the information that had been received. He also confirmed that he had now received confirmation from Jon Toy, Bristol City Council, that the Cotham and Redland Residents Parking Schemes would now start on the same day (ie 7th July 2014).

Minute Number 46 – Area Co-ordinator’s Report – Paragraph (7)

It was noted that Councillors had not been invited to all the meetings held in April 2014 referred to in this minute.

Minute Number 47 – Devolved Transport Budgets 2014/15 – Paragraph (5)

It was noted that the report referred to in this Minute was scheduled for the Work Programme for the Place Scrutiny Committee (the successor to the Sustainable Development and Transport Scrutiny Commission). It was noted that for future reference acronyms should be avoided in such instances for clarification purposes.

4. Public Forum (Agenda Item 6)

(1) Clive Stevens – Agenda Item 9 Equalities Plan (Equalities Impact Assessment) and Agenda Item 11 Constitution Discussion

It was agreed to take discussion of this statement under the appropriate Agenda Items.

(2) Alison Bromilow – Location of British Heart Foundation (BHF) Bins

The Partnership received a Public Forum Statement on the above issue.

It was noted that the Heart Foundation were concerned about the location of the bins and the economic impact on shops. It was requested that consultation for the next meeting came through the Neighbourhood Partnership.

An E-Mail response to this statement from Trudy Feeney was noted. This confirmed that areas with a high concentration of students had been chosen, that they had only been on site for 8 weeks in total and that BHF had been chosen due to the large amount of charity work they had carried out in the cities.

It was acknowledged that 4038 bags had been collected which was a significant improvement on previous years.

There was some discussion concerning the principle of allowing a national charity to take money which would otherwise go to local charities working in the area and also that BHF had in the past been involved in a number of unethical practices such as investment in the Arms Trade. However, it was noted that stickers had been added to the bins indicating that they were a temporary presence.

Whilst their success this year was acknowledged, the Partnership requested that action was taken to ensure that the concerns raised in the statement were addressed.

Action: Andrew McGrath

(3) Ardagh Pavilion

The Partnership received a Public Forum statement on the above issue. There was concern that no action had been taken on this issue for some time.

It was agreed that a meeting should be requested involving key Councillors and officers to request a solution is reached, including an Action plan as appropriate.

Action: Andrew McGrath/Nick Clark to contact Tracey Morgan to set up this meeting (also involving local Councillors Daniella Radice and Tim Malnick)

Additional Item – Statements from the Public – Street Lighting

Nick Clark advised that he had received a late request from 2 members of the public to speak on the above issue.

It was noted that a proposal for a replacement of a Heritage Lamp at Denmark Place could be very unpleasant for some families. One of the speakers explained that her daughter suffered from tourette's and the introduction of LED light at this location would be very bad for her.

Councillor Neil Harrison stated that there should be no need to replace a heritage lamp as the new energy bulbs being fitted throughout the city as a cost-saving measure could be fitted with a cowling as appropriate to reduce its impact.

ACTION: Councillor Daniella Radice and Tim Malnick to deal with this matter as a piece of casework for their local ward – discuss as appropriate with relevant highways officers.

5 Well Being Report (Agenda Item 7)

The Partnership received a report of the Chair of the Grants Task Group which outlined the various grant requests discussed by this Group and their recommendations to the Neighbourhood Partnership.

The following points were noted by Partnership members:

- (1) Friends of the Downs and Avon Gorge Group – This amounted to 50% of the total funding provided to this group. The remaining 50% had been provided by the neighbouring Neighbourhood Partnership;
- (2) Cotham Co-operative Academy - Councillor Hance indicated that her daughter attended the school. It was noted that the proposal was for funding for two thirds of the cost. There was concern that

the funding should reflect the total number of children from the area, rather than those at the school from outside. It was also noted that there was no indication that other sources of funding had been considered - the total cost of the project was estimated at £7,500 – there would be a 2 day pilot film produced without any expectation of funding;

- (3) Friends of Horfield Common – This group was requesting £2,000 out of a total required funding of £3,642. However, the recommendation was for funding of £1,660 since it was expected that other Neighbourhood Partnerships should also contribute. It was acknowledged that this group played an important part in the participation in the Festival of Nature;
- (4) Bishopston Cotham and Redland Neighbourhood Partnership Street Scene – This group championed and enhanced the street scene. They had a good track record and, therefore, the full amount was recommended for approval (ie £3,000);
- (5) Gloucestershire County Cricket Club – It was noted that this group targeted men with dementia and that it might be appropriate to invite them to submit an application in future;
- (6) Whilst it was pleasing to see a large number of applicants, it was important for the process to become more proactive – for example, by linking grants to the Neighbourhood Partnership priorities (ie community engagement, signage at particular locations such as Cotham Hill and Gloucester Road etc.);
- (7) The process needed to find a more sophisticated way of dealing with the lack of minority ethnic children – for example, requesting that applicants explain how the disadvantaged will benefit in each instance;
- (8) The deadline for the final round of applications was 5th September 2014

Action: Jenny Hoadley/Andrew McGrath to look at future criteria for grant applications (including equalities criteria), as well as appropriate key data on past history

Following discussion of these options, **the Neighbourhood Committee resolved: that**

- (a) Ardagh Toddlers Group – £400 approved (5 for, 0 against)
- (b) Cotham Co-operative Academy - £1,000 approved (5 for, 0 against)
- (c) Friends of the Downs and Avon and Gorge Academy - £338 approved (5 for, 0 against)
- (d) Friends of Horfield Common - £1,660 plus £175 for 8 Bike Stands totalling £1835 (5 for, 0 against)
- (e) Bishopston Cotham and Redland Neighbourhood Partnership Street Scene £3,000 (5 for, 0 against)
- (f) Unique Voice £2,350 (5 for, 0 against)

Action: Jenny Hoadley

6 Festival Report (Agenda Item 8)

Alice Darley gave a verbal report on the above issue. She confirmed that it had been very successful but that it was proposed that the following year's festival should be separated from the Super Festival due to the workload and to ensure it received sufficient recognition in its own right (to be possibly moved to January/February 2015).

Resolved (by the Neighbourhood Partnership Committee): that the hard work undertaken by the organisers of the Festival of Nature be acknowledged and consideration be given to involving the wider Neighbourhood Partnership membership.

Action: Andrew McGrath to arrange for discussion in the appropriate forum.

7 Equalities Plan (Agenda Item 9)

The Committee received a statement from Clive Stevens on the above issue.

Nick Clark stated that this item would be discussed at an informal meeting on 21st July 2014, following which it would be finalised at the October 2014 Neighbourhood Partnership meeting.

It was noted that a balance needed to be made between creating additional work for the Chair and ensuring effective implementation of the plan through relevant officers.

Lesley Welch introduced this report and made the following points:

- (1) The Plan included aims and objectives and a statement of commitment;
- (2) The roles of the partnership and representation needed to be clarified;
- (3) The constitution shows that there could be 2 Equality Representatives for each Neighbourhood Partnership - a better relationship is required with Bristol City Council's Equalities Department;
- (4) Four objectives were listed on Page 23 – these documents were accessible to everyone ie for well-being grants and the festival;
- (5) It was noted that Anne James was now the head of the Equalities Team who were based in the People Directorate.

8 Report of the Tree Sub-Group – Clive Stevens, Chair of the Tree Sub-Group (Agenda Item 10)

Clive Stevens introduced this report. It was noted that the Tree Forum had met on 30th June 2014 and noted Bristol City Council's change in its consultation process.

Following a proposal from the Sub-Group, it was

Resolved by the Neighbourhood Partnership – that Bev Knott be approved as the NP Tree Champion for Bishopston.

9 Discussion of Constitution – Verbal Item (Agenda Item 11)

Roger Gimson gave a verbal report on the above. He stated that:

- (1) He was collating all the different paperwork on this issue to produce a document which was easier to understand;
- (2) It was noted that different Neighbourhood Partnerships had drawn up their own documents (BCR NP had one for the NP and one for the various Sub-Groups);
- (3) NP members were requested to send relevant information through to Roger to enable him to do this;
- (4) It was also noted that the Neighbourhood Partnership review would impact on this process;
- (5) It had been the practice within the BCR NP for members and residents to get involved in the NP process as much as possible apart from when direct Neighbourhood Committee decisions are required.

Action: NP members to send information, Roger Gimson to co-ordinate responses

10 Area Co-ordinator's Report (Agenda Item 12)

Andrew McGrath introduced this report and made the following points:

- (1) The Manager for the North Area was Hayley Ash;
- (2) The unringfencing of devolved budgets was noted. It was acknowledged that this could include Green Capital funding. Members noted that funding could be spent against a Neighbourhood Partnership Plan;
- (3) Neighbourhood Partnership Review Update - A meeting would take place on 9th August 2014 involving 2 people from each NP to identify priorities. Councillor Harrison commented that he felt the process was far too process driven;
- (4) Budget Context - It was proposed that representatives of the Parks Group be reconvened as part of the relevant Sub-Group to feed into this process;

- (5) Dates for coming meetings were set out on Page 37 of the report;
- (6) Page 39 of the report set out the non-devolved Section 106 money that was being spent;

11 Area Co-ordinator's Annual Business Report (including budgets for year ended 2013/14) (Agenda Item 13)

Andrew McGrath introduced this report. It was noted that Page 41 set out how money had been spent.

Action: Andrew McGrath to check whether the works for the Kings Drive Pedestrian crossing had been completed.

12 Neighbourhood Partnership Annual Meeting Business

Jeremy Livitt introduced this report.

The following points were made:

- (1) the Trees Sub-Group should have been included in the list of Sub-Groups and that the Street Scene group was affiliated to the Parks Group as a sub-group of the Neighbourhood Partnership;
- (2) clarification was required as to what funding had been received from other Neighbourhood Partnerships for the graffiti course run by Liz Kew; **Action: Andrew McGrath**
- (3) Clarification was required as to whether an additional Parent Representative for Primary Schools is required and when the Bristol University Ambassadors would be available – it was likely to be the new academic year. **Action: Andrew McGrath**

Resolved – that

- (1) The NP membership be confirmed;**
- (2) The Neighbourhood Committee and Neighbourhood Partnership Terms of Reference, together with the Neighbourhood Committee operating framework, be confirmed;**
- (3) That the devolved powers and influence on services be noted;**
- (4) That the devolved budgets be noted;**
- (5) That the meeting schedule including sub groups and forums be agreed;**
- (6) That the dates for updating the Neighbourhood Partnership Action plan and Communications Plan be noted.**

Action: Andrew McGrath (as appropriate)

13 Additional Items:

(1) Green Capital Funding

It was noted that the NP needed to discuss how to use the £10,000 grant to be allocated to the NP as part of the Green Capital funding. It was also noted that this needed to be linked to the Festival, in view of its green focus.

(2) Pilot Survey of Residents Groups

It was noted that a pilot survey of resident groups in Bristol was being carried out by Lesley Ross and would be brought back to the Neighbourhood Partnership to see if it was possible to make certain areas in Bishopston more disability friendly.

14 Date of Next Meeting

It was noted that the next meeting would be held at 7pm on Monday 20th October 2014 at the Claremont Room, Redland Green School.

The meeting finished at 9.55pm.

CHAIR